

Local Form 440 (12/09) Summons in a Civil Action (Page 2)

Civil Action No. _____

PROOF OF SERVICE*(This section must be filed with the court unless exempted by Fed. R. Civ. P. 4 (l).)*

This summons for (name of individual and title, if any) 3271 Stoney Acres Drive,
was received by me on (date) _____.

☒ I personally served the summons on the individual at (place) Kennesaw, GA 30152
on (date) 10-29-13 ; or

☐ I left the summons at the individual's residence or usual place of abode with (name) _____
_____, a person of suitable age and discretion who resides there,
on (date) _____, and mailed a copy to the individual's last known address; or

☐ I served the summons on (name of individual) _____, who is
designated by law to accept service of process on behalf of (name of organization) _____
on (date) _____ ; or


☐ I returned the summons unexecuted because _____ ; or

☐ Other (specify): _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: 10-29-13



Server's signature

Elizabeth A. Shepherd Process Server

Printed name and title

5080 Woodland Drive, Kennesaw, GA 30152

Server's address

Additional information regarding attempted service, etc: